

## European Youth Press membership procedure

### 1. What are the criteria your organisation should fulfil to be able to apply to become a member of the European Youth Press?

- Being officially registered and working on a national level for at least one year at the time of application
- Being politically neutral
- Abiding by democratic and anti-racism and anti-discrimination principles
- Being youth-led (governing bodies under 35 years old)
- Having a membership of which the majority is under 35 years of age
- Having media as main field of focus and interest

### 2. How can your organisation apply?

The following information must be submitted in English as well as in the original language:

- Statutes/ Constitution, or any other legal document governing how your organisation functions
- Proof of registration (document according to state law, including date of registration, status of registration, jurisdiction)
- Current work plan if available, other documentation of the work of the applicant organisation (maximum 2 A4 pages)
- Filled in application form (downloadable at [www.youthpress.org](http://www.youthpress.org))
- A report of the activities and projects of the applicant organisation of at least the past year
- A list of your Bureau/Board with their positions, age and contact details (e-mail address, skype name, mobile number)
- A written statement that your organisation fully accepts the statutes and aims of the European Youth Press

Applications will only be considered as such when the Secretary General of the European Youth Press receives all the required documentation described above. This must be sent in one package by e-mail to [office@youthpress.org](mailto:office@youthpress.org). Once the documents have been received, you will be sent a confirmation of receipt.

Because of time constraints, applications to be reviewed before and voted upon at the General Assembly of that year, should be fully submitted by February 1st the latest. Applications submitted later than that date will be reviewed by the General Assembly of the following year.

### **3. What happens once the application is complete and has been received by the European Youth Press?**

Once the European Youth Press has received your application, the Secretary General has the responsibility of forwarding the application within 15 days to the Executive Board and Advisory Committee.

They will examine the documents submitted for the application, e.g. membership statistics, statutes. In its examination of your application, they may request either further documentation or a study visit - should the latter be the case you will be informed at least one month in advance. A cross-check of the membership of the applicant organisation may be conducted, requiring information from our member organizations or other associations / individuals we deem necessary to consult on their contacts with your organisation. On the basis of the information in its possession, the Executive Board and Advisory Committee decide whether the applying organisation is a valid applicant for European Youth Press membership. They have no fixed deadline when they must finalize their decision. However, the applicant will be kept up to date on any developments.

### **4. What happens when the applying organisation has been considered a valid applicant?**

The General Assembly of the European Youth Press is the only body that can vote on a membership application. The General Assembly, made up of the members of the European Youth Press, decides on the admission of a member by a two-thirds majority of votes cast, not counting abstentions. The applicant organisation is invited to attend the General Assembly and given the opportunity to speak. The General Assembly takes place every year, generally in the period June-July. If there is a favourable vote by the General Assembly, the members grant the applicant observer status for one year. In the case of a negative vote, a new membership application will only be taken into consideration after a period of two years has elapsed.

Observer members who wish to apply to become full members, may do so at the first General Assembly after they have been granted observer membership (i.c. after one year has elapsed). Again, the General Assembly decides on this granting of full membership by a two-thirds majority of votes cast, not counting abstentions.